

Infection Prevention Control Checklist

Management of IPC				
	Yes	No	N/A	Comments
Is there a named lead person responsible for infection prevention and control?	✓			
Are these responsibilities detailed in the individual's job description?	✓			
Are infection prevention and control-related topics agenda items at organisation meetings?	✓			
Is there evidence of a process for reporting incidents in relation to IPC?	✓			
Are there up-to-date local contact telephone numbers available from which to obtain advice pertaining to IPC?	✓			
Is there evidence that audits have been undertaken and practice changed regarding IPC?	✓			
Are there local risk assessments held relating to IPC?	✓			
Staff training pertaining to IPC				
	Yes	No	N/A	Comments
Is IPC included in all staff induction programmes?	✓			
Have staff received mandatory training in IPC?	✓			
Is there a process in place to ensure that all non-attendees at mandatory training are followed up?	✓			
IPC policy and protocols				
	Yes	No	N/A	Comments
Are policies and protocols available to all staff?	✓			
Are cleaning schedules in place and displayed in all areas?	✓			

Are SLAs monitored and reviewed?	✓			
Is there evidence of reviews of policies and protocols?	✓			
Are audits regularly undertaken to review standards and procedures?	✓			

General IPC standards	Yes	No	N/A	Comments
Is the environment visibly clean and free from any damage?	✓			
Is furniture made of impermeable and washable materials?	✓			
Are all furnishings and fittings visibly clean and in a good state of repair?	✓			
Is the floor visibly clean and in a good state of repair?	✓			
Is the environment generally free from clutter?	✓			
Are items such as telephones and IT equipment clean and in a good state of repair?	✓			

Toilet IPC standards	Yes	No	N/A	Comments
Are the toilet environments visibly clean and free from any damage?	✓			
Are all furnishings and fittings visibly clean and in a good state of repair?	✓			
Are all dispensers clean and in a good state of repair?	✓			
Are paper towels available from an enclosed dispenser?	✓			
Is there a promotional hand hygiene poster displayed?	✓			
Is there a hands-free domestic waste bin available, and is it in a good state of repair, clean and labelled appropriately?	✓			
Are there appropriate facilities for the disposal of sanitary waste?	✓			

Is the flooring in a good state of repair, clean and impervious to moisture?	✓			
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Baby-changing facilities IPC standards	Yes	No	N/A	Comments
Is the environment visibly clean and free from any damage?	✓			
Are all furnishings and fittings visibly clean, in a good state of repair and made from impermeable, washable materials?	✓			
Is there a dedicated basin for hand washing, and is it clean and in a good state of repair?	✓			
Are all dispensers clean and in a good state of repair?	✓			
Are paper towels available from an enclosed dispenser?	✓			
Is there a promotional hand hygiene poster displayed?	✓			
Is there a hands-free domestic waste bin available, and is it in a good state of repair, clean and labelled appropriately?	✓			
Is there a hands-free waste bin available for the disposal of nappies, and is it in a good state of repair, clean and labelled appropriately?	✓			
Are there instructions for parents displayed on how to clean the facilities after use and are cleaning materials available?	✓			
Are the changing mats in a good state of repair, intact and clean?	✓			
Is the flooring in a good state of repair, clean and impervious to moisture?	✓			

Treatment and consulting room IPC standards	Yes	No	N/A	Comments
Is the environment visibly clean and free from any damage?	✓			

Are all furnishings and fittings visibly clean, in a good state of repair and made from impermeable, washable materials?	✓			
Is the flooring in a good state of repair, clean and impervious to moisture?	✓			
Is there a dedicated basin for hand washing, and is it clean and in a good state of repair?	✓			
Are sensor or elbow taps available?	✓			
Are all dispensers clean and in a good state of repair?	✓			
Are paper towels available from an enclosed dispenser?	✓			
Is there a promotional hand hygiene poster displayed?	✓			
Is there a hands-free domestic waste bin available for paper towels, and is it in a good state of repair, clean and labelled appropriately?	✓			
Are alcohol-based hand-rub bottles wall-mounted in treatment rooms?	✓			
Is there a designated work surface/trolley for clinical procedures, and is it clean and in a good state of repair?	✓			
Are all items stored above floor level and are there appropriate storage facilities?	✓			
Are all areas visibly clean (shelving, cupboards, drawers, etc.)?	✓			
Are patient examination couches/chairs clean and in a good state of repair?	✓			
Is the paper roll on couches replaced between patients?	✓			
Are disposable privacy curtains in date and marked with an expiry date?	✓			

Are non-disposable privacy curtains clean and laundered in line with the schedule?			✓	
Is there a hands-free clinical waste bin available, and is it clean, free from damage and labelled appropriately?	✓			
Is the drug fridge only used for the storage of drugs?	✓			
Is there PPE readily available in the treatment/consulting rooms?	✓			
Are sharps containers correctly assembled, labelled with a date, location and signed?	✓			
Are all sharps bins free from protruding sharps, with contents below the 'fill' line?	✓			
Are the lids closed between usage and bins out of the reach of vulnerable patients?	✓			
Are sharps disposed of safely and not resheathed?	✓			
Are full/locked sharps bins stored appropriately, away from public access until collected for disposal?	✓			

Storeroom IPC standards	Yes	No	N/A	Comments
Is the environment visibly clean and free from any damage?	✓			
Are all furnishings and fittings visibly clean, in a good state of repair and made from impermeable, washable materials?				
Is the flooring in a good state of repair, clean and impervious to moisture?	✓			
Are all items stored appropriately and off the floor?				
Is the environment tidy and free from clutter?	✓			

Domestic/cleaning cupboard IPC standards	Yes	No	N/A	Comments
Is the environment visibly clean and free from any damage?			✓	
Are all furnishings and fittings visibly clean, in a good state of repair and made from impermeable, washable materials?			✓	
Is the flooring in a good state of repair, clean and impervious to moisture?			✓	
Are all items stored appropriately and off the floor?			✓	
Is the environment tidy and free from clutter?			✓	
Is there a dedicated basin for hand washing, and is it clean and in a good state of repair?			✓	
Are sensor or elbow taps available?			✓	
Are all dispensers clean and in a good state of repair?			✓	
Are paper towels available from an enclosed dispenser?			✓	
Is there a promotional hand hygiene poster displayed?			✓	
Is there a hands-free domestic waste bin available for paper towels, and is it in a good state of repair, clean and labelled appropriately?			✓	
Is there a disposal facility for dirty water available, and is it visibly clean, free from damage and in a good state of repair?			✓	
Are mops and buckets stored appropriately and are they clean and dry?			✓	
Is there a colour-coding system in place for cleaning equipment?			✓	
Are all items stored correctly and in accordance with current regulations, i.e., COSHH?			✓	

Staffroom/kitchen IPC standards	Yes	No	N/A	Comments
Is the environment visibly clean and free from any damage?	✓			
Are all furnishings and fittings visibly clean, in a good state of repair and made from impermeable, washable materials?	✓			
Is the flooring in a good state of repair, clean and impervious to moisture?	✓			
Are all items stored appropriately and off the floor?	✓			
Is the environment tidy and free from clutter?	✓			
Is staff food placed in the fridge, correctly labelled with names and dates, and with expiry dates?	✓			
Is the fridge free from medicines/drugs?	✓			

Date inspection completed: [Insert date] 2/4/25

Inspection completed by: [Insert name and position] ANGELA WHITE RGN

This document should be retained as it can be used as evidence in an IPC audit.